**Practicing Knowledge Translation:**

**Implementing evidence.**

**Achieving outcomes.**

# Participant Application Form

Implementing evidence-based practices is at the top priority in high quality health care. Knowledge translation (KT) harnesses research to improve outcomes by changing practice. *Practicing Knowledge Translation (PKT): Implementing evidence. Achieving outcomes* is an intensive KT course designed to teach professionals who are responsible for implementing change to apply best practices in KT. Through workshops, webinars, interactive sessions, skills-building activities, and individualized coaching support, participants learn how to systematically develop and operationalize programs to implement evidence-based practices. PKT equips participants with the core competencies needed to effectively integrate KT theories and evidence-informed methods into their own projects.

We would like to learn more about why you are interested in participating in the course, what your KT learning goals are, and to what project(s) you plan to apply the concepts learned through the course. Because space in the course is limited, we are collecting information about applicants and their projects to help us identify the applicants whose KT needs best align with course offerings.

All participants are required to have an implementation project they are working on. Implementation projects can be broadly defined and be at any stage of development. Examples of previous projects applied during PKT include the following: preventing urinary tract infections in long-term care homes, improving how researchers engage patients in patient-oriented research, increasing hospital mobilization rates, implementing a data tracking and monitoring system to reduce perinatal mortality in Ethiopia, increasing primary care guideline adherence, and changing organizational email practices. If you have several projects, please select one to help us better understand how the course content will be applied in your setting.

## Part I: Personal Information

**Name(s):**

**Title(s)/role(s):**

**Organization:**

**Will your organization be paying for you to participate in this course?**

[ ]  **Yes**

[ ]  **No**

## Part II: Project questions

1. **Project Outline – Defining the Practice Change**

To help us better understand the practice change you are implementing, please complete the table below to the best of your knowledge. Note that the practice change can change and evolve over time, but the information you provide below will give us some context about what you are working on. An example has been provided to guide you in your response.

|  |  |  |
| --- | --- | --- |
| Questions | Example: An email practice change was introduced to a team in a KT department | Response |
| 1. What is the intended purpose/overall objective of the practice change (i.e., what impact do you hope to see as a result of the practice change)?
 | To improve the productivity of the team. |  |
| 1. In which setting(s) is this practice change meant to take place?
 | It occurs during the workday, which could be at home or at the office. |  |
| 1. List all key stakeholders who are expected to change as a result of the implementation.
 | Research assistants, Research coordinators, Manager |  |
| 1. What specific behaviours/ practices do each of the stakeholder groups need to make?
 | Strategic email use* Limit email distractions
* Create devoted email time
 |  |
| 1. How often will these stakeholders engage in the changed practice?
 | Everyday * Need to schedule designated email time each day
* Stop checking email throughout the day
 |  |
| 1. What is the evidence for this practice change?
 | Evidence related to the negative effects of multitasking and email use on productivity |  |
| 1. Who will be involved with implementing this change (i.e., making the change happen)?
 | Implementation team (4-5 people) led by the education coordinator  |  |

## Part III: Application questions

1. What do you hope to learn from participating in the PKT course?

1. Have you previously attended KT workshops, seminars, courses, etc.? If so, please describe.

1. Do you have experience implementing an organizational practice change (e.g., developing and implementing a guideline or protocol)? If so, please describe.

1. Please use the space below to offer any additional information that you think would be helpful for us to know.

**Thank you for taking the time to complete this application. Please send this completed form to Melissa Courvoisier (****courvoisierm@smh.ca****) by August 15, 2016.**